

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: DISTRICT 3

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR ROOF REPAIR AT ROBBINS EQUESTRIAN CENTER.

REPORT IN BRIEF: A competitive bid was conducted for roof repair at Robbins equestrian center. The Town sent out specifications to thirteen (13) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) bids. The recommendation is for Colonial Roof Service who is the lowest responsive and responsible bidder.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The recommended award has been reviewed by the Public Works/Capital Projects Manager and the Bid Specification Committee who concur with the decision to award to Colonial Roof Service.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: \$14,670.00

Account Name: Capital Improvement Program-Robbins Caretaker

Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Bid Opening Report

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR ROOF REPAIR AT ROBBINS EQUESTRIAN CENTER.

WHEREAS, the Town is in need of roof repair at Robbins equestrian center; and

WHEREAS, the Town solicited sealed bids for such repair services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Colonial Roof Service.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Colonial Roof Service for roof repair at Robbins equestrian center in the amount of \$14,670.00.

SECTION 2. The Town Council hereby authorizes the expenditure from Capital Improvement Program-Robbins Caretaker Account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2002

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2002

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

✓ ACCOUNT NUMBER 030-301-572-6706 BUDGET ITEM & DESCRIPTION Roof Repair for Robbins APPROXIMATE COST \$29,000.00
ROBBINS EQUESTRIAN CENTER
METHOD OF PROCUREMENT (check the one that applies)

☒ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed B. Bunnell
 Department Head

Have Funds been Reserved 26,499

Date 5/22/02 Signed (Signature)

Signed (Signature)
 Town Administrator

| <u>VENDOR</u> | <u>BIDS SUBMITTED</u> | <u>COST</u> |
|------------------------------|-----------------------|--------------------|
| <u>COLONIAL ROOF SERVICE</u> | | <u>\$14,670.00</u> |
| <u>CLARK ROOFING</u> | | <u>16,740.00</u> |
| <u>LAUNIER ROOFING</u> | | <u>18,240.00</u> |
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| | | |
| | | |
| | | |
| | | |

Signed (Signature)
 Procurement Manager

| <u>TOWN ADMINISTRATOR'S RECOMMENDATION</u> | <u>Cost</u> |
|---|--------------------|
| <u>Vendor</u> <u>COLONIAL ROOF SERVICE</u> | <u>\$14,670.00</u> |
| Signed <u>(Signature)</u> | |
| Town Administrator | |

BID OPENING REPORT

BID NAME: Roof Repair - Robbins Elementary Center

TIME: 2:00 PM

BID NUMBER: B-02-95

DATE: 6/25/02

ESTIMATED COST: \$29,000.00

| NO. | CONTRACTOR'S NAME | BID AMOUNT | RANK |
|-----|--------------------|-------------|------|
| 1. | LAUMAR ROOFING | \$18,240.00 | |
| 2. | COLONIAL ROOF SUP. | \$14,670.00 | |
| 3. | CLARK ROOFING | \$16,740.00 | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

REMARKS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: [Signature]
WITNESS: [Signature]

DATE: 6/25/02
DATE: 6/25/02